

**BCC-1000 OCTOBER 2012 WEBINARS: QUESTIONS AND ANSWERS (as of November 7, 2012)**

Q. What determines our Group number?

A. There are over 400 providers/employers of Long Term Care in Delaware. The groups were created as below:

Group I	All licensed Long Term Care facilities
Group II	Home Health, Hospice, PASA
Group III	Training schools and temp agencies.

Q. Will there be a charge for the grandfathered employees to be fingerprinted and, if so, who will absorb the cost?

A. There will be no charge for fingerprinting the grandfathered employees, if all grandfathered employees are fingerprinted within 120 days of the GO LIVE date.

Q. Which group is Hospice in? Which group is Homecare in?

A. Both are in Group II.

Q. Do day providers have to have to have this done?

A. If day providers are providing personnel to long term care residents, then those people will need to go through the complete background checks provided by the BCC.

Q. Are the background checks required for program associates in a day program?

A. If day providers are providing personnel to long term care residents, then those people will need to go through the complete background checks provided by the BCC.

Q. How should we handle employees who may have worked for another service and who may fall under the Grandfathered category?

A. A grandfathered employee for a long term care provider who may have worked for another service is still considered a grandfathered employee for long term care and will need to be processed as such.

Q. When does the 3 years versus 5 years fingerprint timeframe begin?

A. The BCC statute specifies that the frequency of the re-fingerprinting will be detailed in the BCC Regulations. Therefore, the change in frequency from 5 to 3 years will be effective when the BCC Regulations are effective.

Q. What was the date of the statute?

A. The original background check statute went into effect on March 31, 1999. The BCC statute was effective on July 1, 2012.

Q. So you want us to hang tight on sending the lists [of grandfathered employee data] in to you until we hear from you?

A. For now, yes. We are currently working on a secure method to obtain the proper data from all providers and will speak specifically on the process once finalized. That process will be detailed in the November Webinars.

Q. Please clarify whether a drug test or background check is needed for promotions.

A. For promotions, a full background check and drug test are required unless the date of the last fingerprinting is less than 5 years (until the change to 3 years becomes effective).

Q. Will there be a new Criminal History Request form stating "Have you been fingerprinted in the past "3" years?"? The form now says 5.

A. The BCC will have the new form, and it will be generated automatically from the BCC application.

Q. What group are day providers in?

A. Group III.

Q. Will slides be available for printing?

A. Yes, the Webinar presentation is on the website and can be viewed and printed.

Q. The grandfathered employees need to be sent to you by July 22, 2013?

A. The grandfathered employee data will be provided to DLTCRP in two stages:

- During the December, 2012 timeframe, DLTCRP will collect the grandfathered employee data using the template that was described in this [the October 2012] Webinar (SLIDE #5).
- All Group II employers will be required to enter grandfathered employee data into the BCC by July 22, 2013.

Q. Just to clarify - training programs will need to enter all background info?

A. Yes, for the current students enrolled in the CNA training program.

Q. If a student is fingerprinted and is placed at a facility to continue his/her education, and then he/she is hired by a facility/agency after graduation, will the person need to be fingerprinted again?

A. If the fingerprinting occurred within the last 5 years (soon to be 3 years once the system is launched), then the student will not need to be fingerprinted by the new employer. The DLTCRP determination letter, and subsequent information from the Rap-back, can be used by the new employer to determine if the student can be hired. However, the new employer will need to register the student as a new job applicant within the BCC.

If the fingerprinting occurred more than 5 years ago (soon to be 3 years), then the student will need to be fingerprinted again by the new employer.

Q. Currently, we use one lab for our drug testing. When the system goes live, will we need to use the lab associated with the system?

A. The choice of lab still belongs to the employers and schools. The system will not require anyone to use a particular lab to perform drug testing.

Q. Will the training starting in February, 2013 occur through a Webinar or live sessions?

A. The training for the BCC will be held live in several venues throughout the state.